

## **Carnival or Circus REQUIREMENTS, CONDITIONS, AND RESTRICTIONS**

### **Submittal Requirements**

- A carnival or circus shall be permitted in AG, GO, LC, RC, GC, LI, II and OS subject to all other applicable standards of this Ordinance.
- A site plan or map, drawn to scale, shall be submitted showing the location of structures, improvements, parking areas and other features that exist or are proposed on the site; the parking layout shall also include a delineation of individual parking stalls and bays intended to accommodate the event attendees.
- Owner's permission shall be obtained for the use of the subject property.
- Proof of insurance to ensure public safety and protection may be required.

### **Conditions and Restrictions**

- Use shall be confined to PIN\_\_\_\_\_.
- The application shall be accompanied by signed, written permission from the owner of or the agency having jurisdiction over the subject property.
- Use shall be confined to the dates beginning \_\_\_\_\_ and extending through \_\_\_\_\_. The maximum length of the permit shall be 10 days and no more than 1 such permit shall be issued per zoning lot in any calendar year.
- Approximately \_\_\_\_\_ people are expected to attend.
- No structure or equipment shall be located within 200 feet of any (off-site) building used for residential purposes.
- No permanent or temporary lighting and/or all electrical connections shall be installed without an electrical permit, inspection, and approval by an inspector from the Lake County Department of Planning, Building and Development.
- Temporary structures shall be located at least 4 feet from any buildings or structures on the subject property, and shall not encroach into any required landscaping.
- The main road from which access is taken shall be always kept free of dust, dirt, mud and other debris.
- Adequate public parking for the exclusive use of this carnival or circus shall be provided and maintained, in addition to required parking for any existing use on the property. It is the responsibility of the applicant to ensure that driveways and parking areas are stabilized, to direct traffic to the allotted parking areas, and to keep patrons from parking along the shoulders of the road in the vicinity of the activity, on the road, or within any public right-of-way. Parking shall be confined to the subject property.
- Traffic control shall be arranged by the operators of the event with the Lake County Sheriff's Office.

- One temporary sign, up to 16 square feet in area, shall be permitted per entrance or per road frontage for temporary uses and special events for which a temporary use permit has been issued. Such signs shall be allowed for the duration of the temporary use permit or such other time as expressly established at the time of approval of the temporary use permit. All temporary signs shall be removed immediately upon cessation of the temporary use.
- The site shall be cleared of all debris within 24 hours of the end of the event and cleared of all temporary structures within 7 days after closing the event.
- The Planning, Building and Development Director shall have the authority to suspend, revoke or modify a temporary use permit immediately upon determination that the conditions and requirements set forth in the permit have been violated. Written notice of the Planning, Building and Development Director's determination to suspend, revoke or modify the permit shall be promptly provided by the applicant. A determination shall be final and conclusive unless the applicant takes an appeal to the Planning, Building and Zoning Committee, by filing a notice of appeal with the Chairman of the Committee within 10 calendar days after receipt of notice of the Planning, Building and Development Director's determination.
- The Planning, Building and Development Director shall have the authority to deny Temporary Use Permits to any person who owns, applied for or otherwise caused an uncorrected violation of a provision of the Unified Development Ordinance or who has demonstrated a willful history of violations, including any condition attached to the permit or approval previously granted by the county. This provision shall apply regardless of whether the property for which the permit or other approval is sought is the property in violation.
- The Planning, Building and Development Director shall have the authority to deny Temporary Use Permits on any land or structure or improvements thereon upon which there is an uncorrected violation of a provision of the Unified Development Ordinance, including any condition attached to a permit or approval previously granted by the County. This enforcement provision shall apply regardless of whether the current owner or applicant is responsible for the violation in question.
- It shall be the responsibility of the applicant to see that the area used for the carnival or circus is maintained in a condition that provides for the public health, safety and welfare for event attendees and neighbors alike. In the event that authorized personnel from the Lake County Sheriff's Office determine that the activity is a threat to the public health, safety and welfare, the Sheriff's Office shall have the right to close the event to ensure the health, safety or general welfare of attendees or neighbors.

***I, the undersigned, have read and agree to abide by the above stated requirements, conditions, and restrictions for use of the subject property for which this Temporary Use Permit is being granted.***

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**Applicant's Signature**

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**Date**

## CHECK LIST FOR CARNIVAL OR CIRCUS

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### For Office Use Only

*The following items are on file in relation to the temporary use permit being presented:*

	<u>Yes</u>	<u>No</u>	<u>N/A</u>
1. Site Plan, <u>Drawn To Scale</u> , showing any proposed structures and parking areas (Delineate individual parking stalls and bays to accommodate event attendees):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Written permission from the owner of the property:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Health Department approval regarding arrangement for temporary sanitary facilities or when food is sold:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Approval from Highway Authority:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Approval from Sheriff's Office:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Approval from Liquor Commission:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Contract with a disposal firm or Cash Bond of \$1,000 (cashier's check payable to Lake County Treasurer):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Proof of insurance:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Proposed signage (number _____) (sq. ft. _____):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Maximum length of permit shall be 10 days.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is the Use permitted in the Zoning District?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Has the applicant applied for building permits for all proposed temporary structures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are all proposed temporary structures located four (4) feet from all other structures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Have electrical permits been obtained for all proposed lighting and/or electrical connections?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is sufficient off-street parking for the temporary use available on the property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Structures or equipment 200 feet from any (off-site) building used for residential purposes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\_\_\_\_\_  
Name: Project Manager

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Date